

# Add or Change Automatic Payments

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Use this form to have automatic payments, such as your mortgage payments or insurance premiums, automatically deducted from your checking account. Or you can use it to change the account number for your existing payments.

**JUST COPY THE FORM BELOW AND SUBMIT IT TO EACH COMPANY.**

- I would like to begin making automatic payments from the checking account indicated below.
- My account information has changed. My automatic deduction should now come from the account indicated below.

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Company Name (payee)

## BILLING ACCOUNT INFORMATION

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Name on Account

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Account #

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Payment Amount

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Payment Frequency (i.e. monthly)

## BILLING ACCOUNT INFORMATION

Please debit Washington Gas Light Federal Credit Union Checking Account# \_\_\_\_\_  
beginning on \_\_\_\_/\_\_\_\_/\_\_\_\_.

The address and routing transit number for my financial institution is:

**WASHINGTON GAS LIGHT FCU  
P.O. BOX 1607  
SPRINGFIELD, VA 22151  
ROUTING #256075520**

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Your Name

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Address

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Signature

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Date